

**Lower Milford Township**  
Lehigh County, Pennsylvania  
Board of Supervisors  
November 21, 2024 Regular Meeting  
MINUTES

Present: Ellen Koplín, Chair; Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 6 members of the Public.

The meeting was called to order at 6:37PM by Koplín.

All stood for the Pledge of Allegiance.

Koplín announced that an executive session was held on October 30, 2024 and November 7, 2024 for personnel and November 21, 2024 for litigation.

Motion by Cogle to approve the minutes of the October 17, 2024 regular meeting and November 7, 2024 workshop meeting as presented. Seconded by Linde and unanimously approved.

Fucci read the Treasurer's report as of October 31, 2024 aloud:

• General Fund	\$ 1,905,971.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	120,792.00
• Capital Reserve Fund	375,356.00
• Fire Fund	323,796.00
• Highway Capital Improvement	338,314.00
• ARPA of 2021 Fund	30,311.00
• State Liquid Fuels Tax Account	141,867.00
• Developer Escrow (Non-Township Funds)	42,177.00

Motion by Linde to approve the Treasurer's report as of October 31, 2024 as read. Seconded by Cogle and unanimously approved.

Motion by Cogle to authorize paying the November 2024 bills. Seconded by Linde and unanimously approved.

Motion by Linde to accept the Administrator Report for November 21, 2024, the Zoning report for October 2024, the Public Works report for October 2024, the Administrative Assistant report for October 2024 and the Macungie Ambulance report for September and October 2024. Seconded by Cogle and unanimously approved.

Lower Milford Township Fire Company No. 1 representative Ed Miller informed the Board that the Fire Company was hosting a Christmas Movie Matinee event on December 14<sup>th</sup> starting at

noon and that a new hoagie supplier was found to allow them to continue monthly hoagie sales. Discussion was held on updates for the Lehigh County radio upgrade.

**Under Old Business:**

Fucci and Cappuccio confirmed they have not received any recent responses from the property owners on Janes Lane. Motion by Cogle to authorize advertisement of the required ordinance and move forward with vacating Janes Lane in December. Seconded by Linde and unanimously approved.

Koplin announced a response was received from the PA Turnpike Commission on the Township's request to preserve a historic home that is currently planned to be demolished during the Turnpike Widening. A consensus was received from the Board to request a timeline from the PA Turnpike Commission on when a meeting to discuss the matter can be set up.

Discussion was held on the letter of interest to purchase a Township owned lot. A consensus was received to table the item and no action was taken.

Discussion was held on the quotes received for new truck restriction signs. The Board requested signs be ordered and placed on all Township truck restricted roads. The Board also requested that the necessary steps be taken to allow for additional truck restriction warning signs to be placed on PennDOT roadways adjacent to Township truck restricted roads.

Discussion was held on restricting truck traffic on Milky Way. The Board requested a quote be received from Cowan on performing a traffic study on the curved part of the road.

Discussion was held on correspondence received from Upper Hanover Township residents requesting a truck restriction on Wasser Road. A consensus was received that no truck restriction will be placed on Wasser and the Board requested Upper Hanover Township be told they are welcome to put additional signage on the Township end of Wasser.

**Under New Business:**

Motion by Cogle to accept the proposal on distribution of Township funds to PLGIT, effective January 1, 2025, as presented. Seconded by Linde and unanimously approved.

Motion by Cogle to approve the No Nonsense Neutering 2025 Trap-Neuter-Release contract. Seconded by Linde and unanimously approved.

No action was taken on the Sanctuary at Haafsville 2025 assistance for stray cat contract proposal.

Motion by Linde to accept resolution 2024-12 to establish an addition to the agricultural security area. Seconded by Cogle and unanimously approved. Koplin requested the property owner consolidate their lots before preserving.

Motion by Linde to accept resolution 2024-13 acknowledging the confidentiality of incident dispatch reports. Seconded by Cogle and unanimously approved. Cogle explained the resolution is required to receive 911 notifications from Lehigh County.

Motion by Cogle to approve resolution 2024-14 requesting a Statewide Local Share Assessment Grant for the purchase of radios for Lower Milford Township Fire Company No. 1. Seconded by Linde and unanimously approved.

Motion by Cogle to approve resolution 2024-15 requesting a Statewide Local Share Assessment Grant for the HVAC replacement for Lower Milford Township Fire Company No. 1. Seconded by Linde and unanimously approved.

Motion by Cogle to oppose docket no. 24-16, appeal of S. Joseph and Nonna Litvak, and have the Township Solicitor attend the hearing. Seconded by Linde and unanimously approved.

Motion by Linde to oppose docket no. 24-17, appeal of Shane McGann and Jeanne McGann, and have the Township Solicitor attend the hearing. Seconded by Cogle and unanimously approved.

Motion by Linde to accept the resignation of Christopher Yetter from the Zoning Hearing Board. Seconded by Cogle and unanimously approved.

**Under Correspondence:**

Koplin announced the November 2024 social security newsletter.

Koplin announced the notification from Gebharts on the closure of their engraving department.

Koplin announced the funding request from New Bethany. Motion by Cogle to donate \$1,000 to New Bethany. Seconded by Linde. Discussion was held on the donation and Linde stated he did not want to start donating. Motion rescinded by Cogle.

Koplin announced the Community Baptist Church invitation to the service of dedication on December 1, 2024.

Koplin announced the complaint regarding wait time at polls on election day. Cogle stated he would like to write a response to the complainer.

Koplin announced the DEP publication on "Lawncare's Winter Break – a Reminder of the Winter Fertilizer Use Restrictions".

**Under Public Comment:**

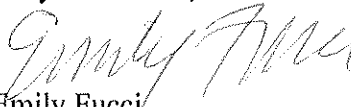
Jason Flexer asked what type of uses are allowable in the floodplain.

Koplin announced Docket 24-18, appeal of Terry Shelly made on their behalf by Pinnacle Exteriors for roof mounted solar. No action taken.

Motion by Cogle to adjourn the meeting. Seconded by Linde and unanimously approved.

Meeting adjourned at 8:13PM.

Respectfully Submitted,

  
Emily Fucci  
Township Secretary