

Lower Milford Township

Lehigh County, Pennsylvania

Board of Supervisors

February 6, 2025 Regular Meeting

MINUTES

Present: Ellen Koplin, Chair; Lowell Linde, Vice-Chair; Timothy Cogle, Supervisor; Mark Cappuccio, Township Solicitor; Emily Fucci, Township Administrator/Secretary; and 6 members of the Public.

The meeting was called to order at 7:00PM by Koplin.

All stood for the Pledge of Allegiance.

Koplin announced an executive session was held on January 13, 2025 for personnel and litigation.

Motion by Cogle to approve the minutes of the January 6, 2025 organization meeting as presented. Seconded by Linde and unanimously approved.

Motion by Linde to approve the minutes of the January 6, 2025 regular meeting as presented. Seconded by Cogle and unanimously approved.

Fucci read the Treasurer's report as of December 31, 2024 aloud:

• General Fund	\$ 1,920,291.00
• Historical Registry Fund	5,735.00
• Fee-In-Lieu of Fund	24,000.00
• Sewer Fund	107,937.00
• Capital Reserve Fund	376,556.00
• Fire Fund	303,092.00
• Highway Capital Improvement	339,317.00
• ARPA of 2021 Fund	36.00
• State Liquid Fuels Tax Account	134,171.00
• Developer Escrow (Non-Township Funds)	37,719.00

Motion by Linde to approve the Treasurer's report as of December 31, 2024 as read. Seconded by Cogle and unanimously approved.

Motion by Linde to authorize paying the February 2025 bills. Seconded by Cogle and unanimously approved.

Motion by Cogle to accept the Administrator Report for February 6, 2025, the Zoning report for December 2024 and January 2025, the Public Works report for December 2024 and January 2025 and the Administrative Assistant report for December 2024 and January 2025. Seconded by Linde and unanimously approved.

Koplin announced the Macungie Ambulance report for December 2024.

Lower Milford Township Fire Company No. 1 representative Ed Miller informed the Board of upcoming fundraising events. Miller advised the Board that the Fire Police would be closing Limeport Pike so they can attempt the turn from Limeport Pike onto Hoffman Lane in the next week. Miller also thanked Public Works for assisting in accidents on State roads when PennDOT did not respond. Koplin stated that the Township should be reimbursed for any Township time and materials used on State roads. Motion by Cogle to provide formal notification to PennDOT with an invoice for time and material for any maintenance performed on State Roads to assist the Fire Company on emergency calls and copy State Representative Milou Mackenzie and Senator Jarrett Coleman on the correspondence. Seconded by Linde and unanimously approved.

Under Old Business:

Koplin announced that the property owners on Janes Lane are speaking with PennDOT to discuss the proposed access point and that there is a sliver of land along Kings Highway where ownership needs to be determined to.

Jim Tobin, president of Maplewood Homeowner's Association (HOA), asked for an update on the Maplewood Subdivision. Cappuccio provided an update on the court schedule in relation to a complaint filed by the Township but stated he cannot discuss the matter in detail publicly and must protect attorney-client privilege. Tobin stated the HOA is considering joining as a party. Tobin also stated the HOA will have representatives present at all Board of Supervisor meetings moving forward and they will continue to request that roads in the development are paved in 2025.

Motion by Linde to approve the advertisement of an ordinance to place a truck restriction on Chestnut Hill Church Road from Spinnerstown Road to Limeport Pike. Seconded by Cogle and unanimously approved.

Motion by Cogle to approve the submission of the temporary speed display sign permit to PennDOT with the inclusion of all speed limit sign options in the Village of Limeport. Seconded by Linde and unanimously approved.

Koplin announced receipt of docket no. 24-13, the amended appeal of Chris and Susan Des Garennes for variances relating to minimum lot area, site capacity, rear yard setbacks and steep slope disturbance to construction a single family dwelling on parcel 640387620505 in the Village of Limeport. No action taken.

Under New Business:

The 1200 Beverly Hills Road subdivision Act 537 sewage facilities planning module was tabled until the Planning Commission can review a potential change in layout for the subdivision.

Discussion was held on the Township escrow account and letter of credit summary. The Board requested a reminder be sent to the developer of 6421 Dekrane Drive to note the outstanding site improvements.

Resolution 2025-8 regulating sewer usage fees and charges was tabled.

Motion by Cogle to approve the list of procurement card and ACH payment vendors for specific Township bills and include the payment of any bills included under resolution 2025-2. Seconded by Linde and unanimously approved.

Koplin announced receipt of docket no. 25-01, appeal of Wendy Wenner for an appeal to a denial of zoning permit Z-1201, an interpretation of the zoning ordinance and variances relating to site capacity on parcel 641312604773-3. No action taken.

Koplin announced receipt of docket no. 25-02, appeal of Brian and Michele Zabinski for a special exception for roof mounted solar for 62732 Shady Drive. No action taken.

Koplin announced receipt of conditional use application CU-1-25, application of Chase Shearer for a conditional use to expand upon CU-1-21 for a landscape service yard at 6348 Hoffman Lane. No action taken.

Fucci read the letter of retirement from Planning Commission members Lois Gadek and Gail Linde aloud. Motion by Linde to accept the letters of retirement from Lois Gadek and Gail Linde. Seconded by Cogle and unanimously approved.

Koplin announced the notice of Pennsylvania Department of Agriculture administrative hearing for the proposed condemnation of land in an agricultural security area on Tuesday, February 25, 2025 at 10:00AM.

Under Correspondence:

Koplin announced notice of the petition filed on behalf of Franklin A. Reith and Kimberly A. Reith for an appeal of the decision of the Board of Assessment of Lehigh County regarding a breach of Act 319.

Koplin announced the Pennsylvania Department of Environmental Protection notification of proposed rulemaking on Class A stream redesignations.

Koplin announced the January and February 2025 social security newsletter.

Koplin announced the Sanctuary at Haafsville donation request.

Koplin announced the January 2025 PSATS news bulletin.


Under Public Comment:

None received.

Motion by Linde to adjourn the meeting. Seconded by Cogle and unanimously approved.

Meeting adjourned at 8:23PM.

Respectfully Submitted,


Emily Fucci
Township Secretary